

**2011/12 OUTTURN AND
2012/13 REVENUE BUDGET MONITORING
(Report by the Head of Financial Services)**

1 INTRODUCTION

- 1.1 The 2011/12 accounts have now been completed and submitted for audit. This report highlights the variations leading to a saving of £2.5M. It then considers the initial variations in the current year's budget.
- 1.2 Finally it reports on the amounts collected and debts written off in the first quarter of 2012/13.

2 GENERAL FUND OUTTURN 2011/12

- 2.1 The table below compares the final outturn with the original budget and the forecast assumed in the 2012 MTP approved in February. It also shows the variations in more detail – firstly at controllable level by Senior Manager (Annex A) and then at service level (Annex B).

	Original Budget £000	Forecast for MTP £000	Outturn £000
Approved budget	22,615	22,615	22,615
Delayed spending from 2010/11	370	559	559
Variations	0	(1,180)	(2,321)
Projects delayed to 2012/13	(370)	(559)	(749)
Net spending	22,615	21,435	20,104
Funded by:			
Government support	(11,538)	(11,538)	(11,538)
Council tax	(7,383)	(7,383)	(7,383)
Collection fund adjustment	(105)	(105)	(105)
Reserves			
Use of delayed projects reserve	(370)	(559)	(559)
Contribution to delayed projects reserve	370	559	749
Special reserve	0	0	(100)
General reserves	(3,589)	(2,409)	(1,168)
Total use of reserves	(3,539)	(2,409)	(1,078)
Total	(22,615)	(21,435)	(20,104)

- 2.2 The outturn of £20.1M was £2.5M below the original budget. This included the deferral to the current year of items amounting to £0.7M and the spending of £0.1M on redundancies which is

funded from the Special Reserve. As a result £1.2M will be taken from the general fund reserve to meet the budget deficit.

2.3 A major part of this saving is due to service managers continuing to recognise the financial pressures facing the Council by holding posts wholly or partly vacant where feasible and generally avoiding any spending that is not strictly necessary. £0.7M was due to approved projects not happening as quickly as planned due to circumstances beyond managers control and they will take place in the current year with the cost met from the reserve created to fund them.

2.4 The main savings result from:

	£m
Reduced operating costs for One Leisure	(0.6)
Staff vacancies and savings	(0.7)
Interest	(0.1)
Recycling gate fees	(0.3)
Retendering savings on insurance premiums	(0.2)

In addition, there were some extra costs where income was not achieved:

	£m
Development management fees	0.2
Car parking charges	0.2
Commercial rents	0.2

2.5 For the future, the key element is the variation from the assumed use of reserves on which the MTP was based as this highlights the future impact on the Council. The MTP was based on a £2.4M use of revenue reserves to meet the budget deficit and so the Council will now have an extra £1.2M in its reserves.

2.6 Cabinet have received monitoring reports at regular intervals throughout the year. The last was in April and forecast a £1.7M use of reserves.

2.7 Variations can, and will, emerge right up until the accounts are finalised each year but it is important that a better indication is achieved by December when the draft MTP is prepared. Discussions have taken place at the Senior Management Group (Managing Directors and Heads of Service) with a view to achieving a less cautious forecast by December.

2.8 However, the reduced need to use reserves is clearly of significant benefit to the Council as it allows some extra flexibility in the speed with which the future savings target will have to be achieved and an extra cushion if any risk assumptions turn out to be low. The Financial Strategy report in September will report on the progress with already identified savings and progress in finding extra required savings.

3. REVENUE MONITORING 2012/13

3.1 Only limited budget monitoring takes place in April and May due to the priority to complete the final accounts, the need to wait for adjustments for debtors and creditors to be dealt with in the new financial year and the difficulty of making assumptions on very limited evidence.

3.2 This first monitoring therefore concentrates on the impact of items that occurred last year plus a few significant ones that are already emerging in the current year.

3.3 The Government has indicated that planning fees will increase by 15% in the Autumn whereas the MTP assumed that the increase would happen in April 2012, which gives rise to an estimated loss of income of £73K; the impact will become clearer when the date of implementation is known.

3.4 The following table provides an initial view of the forecast:

REVENUE BUDGETARY CONTROL 2012/13	Original Budget	Forecast outturn	Variation
	£000	£000	£000
Approved budget	21,722	21,722	0
Delayed spending from 2011/12	250	749	499
Delayed spending to 2013/14	(250)	(250)	0
Variations			
Additional income due to delay in multi-storey car park		(77)	(77)
Schemes to be financed from capital		(44)	(44)
Housing benefits caseload changes		(36)	(36)
Pathfinder House running costs		(35)	(35)
Pension fund contribution		(33)	(33)
Miscellaneous grants		(22)	(22)
Document centre		(17)	(17)
Hinchingbrooke Country Park cafe		(15)	(15)
Street nameplates		(11)	(11)
Planning fees – delay in increase in fees		73	73
Delay in car park fee increases		113	113
Human resources contract		38	38
Refuse collection round rescheduling delay		32	32
Countryside saving not achievable		26	26
CCTV reduced income		22	22
Other variations		47	47
Total variations		61	61
Forecast net spending	21,722	22,282	560

	£000	£000	£000
Financed from			
Government support	(11,385)	(11,385)	0
Collection fund adjustment	(63)	(63)	0
Council tax	(7,727)	(7,727)	0
General Reserves			
Use of delayed projects reserve	(250)	(749)	(499)
Contribution to delayed projects reserve	250	250	0
General reserves	(2,547)	(2,608)	(61)
Total use of reserves	(2,547)	(3,107)	(560)
Total	(21,722)	(22,282)	(560)

4. Collection of debts

4.1 Annex C reports on sums collected and debts written off in the last quarter.

5. CONCLUSION

5.1 Due to savings of £2.5M In 2011/12 only £1.2M was required from General Reserves leaving a balance of £12.7M. £0.1M of the special reserve was used leaving a balance of £0.3M

5.2 The reduced use of reserves will provide increased flexibility for the speed with which further savings are required or to cushion the Council from any additional risks. Overview and Scrutiny are also considering whether reserve levels should be set at a higher level than allowed for in the current MTP.

5.3 Some variations to the original budget for 2012/13 have emerged giving a net increase of £61K. A more reliable position will emerge as the year progresses.

6. RECOMMENDATION

6.1 The Cabinet is requested to note:

- the outturn for 2011/12.
- the variations identified so far for the current year.
- the position on debts collected and written-off in the first quarter of this financial year.

BACKGROUND INFORMATION

- 1 2011/12 and 2012/13 Budget Files
- 2 2011/12 Closedown Files

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		Original Budget	Updated Budget	Outturn	Outturn variation from updated	
		£000	£000	£000	£000	
MD Resources		131	164	162	(2)	
MD Resources		131	164	162	(2)	
MD Communities, Partnerships and Projects		178	199	194	(5)	Training
MD Communities, Partnerships and Projects		178	199	194	(5)	
CUSTOMER SERVICE						
Planning	NNDR Discretionary Relief	29	29	22	(7)	Lower relief awarded
Housing Services	Housing Benefits Admin	(461)	(550)	(607)	(57)	Lower bad debt provision (£27k); Additional costs awarded/recovered (£29k)
	Rent Allowance	(271)	(271)	(356)	(85)	Impact of caseload changes
	Temporary Accommodation	140	140	177	37	Higher caseloads in B&B
Corporate Services	Council Tax & Benefits	(696)	(727)	(729)	(2)	
	NNDR Administration	(247)	(250)	(247)	3	
Call Centre		641	624	565	(59)	Savings in Staff Costs (£45k); Supplies & Services (£13k)
Customer services Centres Management Units		622	622	569	(53)	Savings in Staff Costs (£34k); Premises (£4); Supplies & Services (£4k)
		2,204	2,161	2,114	(47)	Savings in Travel Costs (£12k); from staff (£32k)
Total for Customer Service		1,961	1,778	1,508	(270)	

		Original Budget	Updated Budget	Outturn	Outturn variation from updated	
		£000	£000	£000	£000	
FINANCIAL SERVICES						
Highways & Transportation	Environmental Improvements	0	7	4	(3)	
Corporate Services	Treasury Management	51	51	54	3	
	External Audit	155	155	244	89	Additional audit costs
	Redundancy	0	0	100	100	2012/13 redundancies accounted for in 2011/12 and funded from Special Reserve
	Other	3	4	2	(2)	Staff Turnover over-achieved
Other Expenditure	Savings & Contingencies	(561)	318	0	(318)	Saving on MRP
	Minimum Revenue Provision	682	682	618	(64)	
	Other	40	761	639	(122)	Bad debt provision lower than estimated (£40k); Saving on Pension Lump Sum Contribution (£61k)
	Capital Charges	0	0	4	4	
	Investment Interest	(93)	(93)	(169)	(76)	Increased balances available for investment and higher returns
Area Based Grants		(78)	0	0	0	
Internal Services	Financial Services	90	91	(25)	(116)	Mesothelioma claim (£67k); risk management (£17k) Saving on Training budget (£7k)
	Insurance Premium Holding Account	395	380	405	25	Provision for MMI Clawback £200k; Saving from Insurance tender (£175k)
Management Unit		1,190	1,172	1,088	(84)	Head of Service (£22k); Audit saving (£61k)
Total for Financial Services		1,874	3,528	2,964	(564)	

		Original Budget £000	Updated Budget £000	Outturn £000	Outturn variation from updated £000	
INFORMATION MANAGEMENT DIVISION						
Other Operating Income/Expenditure		(10)	(10)	(52)	(42)	Increased Income
Internal Services	Helpdesk	379	350	328	(22)	Savings on Staff, Transport and Supplies & Services Costs (£15k);
	Network Services	634	709	533	(176)	Savings on Staff, Transport and Supplies & Services Costs (£176k)
	Development Team	254	255	264	9	Increase in Staff Costs £14k and Income (£2)k, Saving on Transport (£2k)
	Information Manager	242	237	222	(15)	Savings on Staff and Supplies & Services (£15k)
	Business Analysis	412	420	389	(31)	Savings on Staff and Supplies & Services (£31k)
	Head of MD	192	184	163	(21)	Savings on Staff Costs (£20k)
Total for Information Management Division		2,103	2,145	1,847	(298)	
LEGAL & DEMOCRATIC						
Environmental Health	Licences	(267)	(267)	(281)	(14)	Saving on Vehicle Testing (£7k); Increase in business volumes (£7k)
Corporate Services	Corporate Committees	47	47	29	(18)	Savings on Overview & Scrutiny (£12k); Software Costs (£5k)
	Member Allowances & Support	487	499	444	(55)	Savings on Allowances and fewer Cabinet Members (£31k); Twinning (£15k) and Telephony Costs (£15k)
	Elections	163	158	108	(50)	Cost recovery (£38k); Registration Savings (£12k)
	Land Charges	(153)	(153)	(149)	4	
Internal Services	Document Centre	604	486	445	(41)	Increase in printing income for external organisations (£20k); Savings on Maintenance Costs (£12k) and Materials (£10k)
Management Units	Legal & Democratic Services	1,137	1,079	1,055	(24)	Savings on Staffing Costs (£24k)
Total for Legal & Democratic		2,018	1,849	1,651	(198)	

		Original Budget £000	Updated Budget £000	Outturn £000	Outturn variation from updated £000	
LEISURE						
Leisure Centres	One Leisure:					
	Huntingdon	230	194	122	(72)	Staff Savings
	Ramsey	194	182	133	(49)	Savings on Staff (£36k), Premises (£34k) and Supplies & Services (£18k); reduction on income £40k
	Sawtry	235	221	177	(44)	Savings on Staff (£45k), Premises (£19k) and Supplies & Services (£12k); reduction on income £33k
	St Ives	143	58	(44)	(102)	Savings on Staff (£45k), Premises (£19k) and Supplies & Services (£12k); reduction on income £33k
	St Neots	224	163	44	(119)	Savings on Staff (£39k), Increase in income (£158k)
	Leisure Centres Overall	6	24	31	7	
Total for Leisure		1,032	842	463	(379)	
HOUSING						
Housing Services	Including: Choice Based Lettings, Housing Services Other and Waiting List	(5)	(7)	(22)	(15)	
Private Housing Support	Home improvement agency	22	11	(82)	(93)	Higher fee income
	Housing Associations	(43)	(43)	(11)	32	Loss of interest due to redemption of mortgage redeemed by Granta
	Housing Surveys	15	15	10	(5)	
	Renovation Grants	11	13	11	(2)	
	Safer Homes Schemes	25	25	28	3	
Homelessness	Accommodation for Homeless	23	81	59	(22)	Reduction in bad debt provision
	Homelessness Management	(85)	(85)	(84)	1	
	Prevention	131	103	3	(100)	Reduction in bad debt provision (£31k), Grant (£60k) One off saving (£28k) and impact of previous year accrual.
	Hostels	104	104	11	(93)	
Management Units		1,095	1,058	1,013	(45)	
Total for Housing		1,293	1,275	936	(339)	

		Original Budget	Updated Budget	Outturn	Outturn variation from updated	
		£000	£000	£000	£000	
ENVIRONMENT & COMMUNITY HEALTH						
Environmental Health	Animal Welfare	85	87	70	(17)	Savings in Staff Costs
	Contaminated Land	18	18	5	(13)	General service savings
	Food Safety	10	10	(7)	(17)	Additional Income
	Pest Control	32	26	16	(10)	General service savings
	Other	55	50	37	(13)	
Planning	Neighbourhood Plans	8	8	4	(4)	
Community Services	Miscellaneous Grants	375	375	363	(12)	One-off saving
	Leisure Development	201	246	223	(23)	
	Other	46	46	48	2	
Community Safety		113	48	31	(17)	General service savings
Internal Services	Management Units	1,493	1,400	1,319	(81)	Savings on Staff (£47k); Travel (£14k) and Other General service savings (£20k)
	Health & Safety Contract	0	33	23	(10)	One-off saving
Total for Environment & Community Health		2,436	2,347	2,132	(215)	

		Original Budget	Updated Budget	Outturn	Outturn variation from updated	
		£000	£000	£000	£000	
OPERATIONS						
Refuse Collection	Domestic Waste	2,130	2,015	2,027	12	Reduction in income from bulky waste £40k; Increased costs of Diesel £13k and developers contributions (£22k); Saving on Advertising (£17k)
	Other (including Trade Waste)	(47)	(27)	(43)	(16)	Additional income.
Recycling	Recycling	201	(33)	(116)	(83)	Additional gate fee income (£268k); Increased costs for Recycling Credits £61k, Residual Waste £26k, General expenditure £98k
	Recycling Sites	(97)	129	28	(101)	Saving from kerbside collections.
Drainage & Sewers	Nightsoil Collection	11	11	6	(5)	
Street Cleaning & Litter	Littering	88	86	53	(33)	Savings on Service delivery costs (£18k) and Transport (£10k)
	Street Cleaning	914	868	822	(46)	Savings from staff (£38k) and vehicles (£12)k
Economic Development	Markets	(165)	(166)	(115)	51	Reduction in income
Community Safety	CCTV	365	363	334	(29)	Savings on Staff (£10k); Equipment (£15k)
Countryside	Countryside Management	72	70	60	(10)	Savings from Management Costs (£7k) and Grants (£2k)
	Hinchingbrooke County Park	189	148	155	7	
	Countryside Sites	28	41	39	(2)	
	Paxton Pits	95	102	84	(18)	Savings from Agricultural Grants (£18k)
Parks	Parks & Open Spaces	(25)	(25)	(65)	(40)	Commuted sums and contributions (£24k) and other income (£13k)
	Pavilions	36	36	27	(9)	Savings on Premises Costs
Car Parks		(1,220)	(1,249)	(1,012)	237	Delay in fees increase £124; reduced usage £70k; VAT adjustment £40k
Corporate Services	Emergency Planning	30	28	9	(19)	Agreement with CCC ended
Internal Services	Fleet Management	224	213	219	6	Saving on vehicle maintenance
	Grounds Maintenance	917	815	778	(37)	Savings on Hired Staff (£10k); Overtime (£10k) and Vehicle Maintenance (£14k)
Management Units	Depots	13	13	9	(4)	
	Operations	1,186	1,089	1,010	(79)	Savings on Staff (£36k); Conferences (£8k) and Transport (£22)
Total for Operations		4,945	4,527	4,309	(218)	

		Original Budget £000	Updated Budget £000	Outturn £000	Outturn variation from updated £000	
CORPORATE OFFICE						
Economic Development	Business & Enterprise Support	65	136	112	(24)	East of England International Liquidation
	Town Centre Management	43	43	43	0	
	Property Development & Management	(1,529)	(1,526)	(1,373)	153	Increase in Rents £108k;
Tourism		45	0	0	0	
Community Initiatives	Equal Opportunities	12	7	7	0	
	Community Projects	24	56	56	0	
Corporate Management	Public Accountability	59	52	34	(18)	Savings from website development (£10k) and Kiosks (£8k)
	Asset Management	2	2	9	7	
Non-Distributed Costs	Pensions	218	218	187	(31)	Reduced demand from Pension Fund
Internal Services	Human Resources	186	174	225	51	HR consultancy £76k; Savings in Training (£18k); Recruitment & Retention (£7k)
	Payroll	16	24	20	(4)	
Management Units	Policy People & Partnerships	1,212	1,014	1,011	(3)	
	Corporate Office	341	287	298	11	HR costs
Total for Corporate Office		694	487	629	142	

		Original Budget	Updated Budget	Outturn	Outturn variation from updated	
		£000	£000	£000	£000	
PLANNING						
Development Management	DM Advice	(6)	(6)	(28)	(22)	Additional income from pre-application advice/discharge of conditions (£18k)
	DM Application Processing	(946)	(946)	(520)	426	CIL MTP Bid £111k; Lower DM Fees £260k and Appeals Costs MTP bid £72k
Planning Policy & Conservation	DM Enforcement	4	4	1	(3)	
	Conservation & Listed Buildings	40	40	38	(2)	
	Local Development Framework	284	329	10	(319)	LDF slippage to 2012/13 (£309k)
	Project Contributions	61	81	37	(44)	Ramsey barge dock slippage to 2012/13 (£20k); No contribution to Enterprise Partnership (£20k)
	Trees	24	40	17	(23)	Tree survey work slippage to 2012/13 (£15k)
Economic Development	Huntingdon Town Centre Redevelopment	2	88	0	(88)	Revenue contribution to Capital slippage to 2012/13
	St Neots Development	0	0	1	1	
Planning Delivery Grant	Planning & Housing Grant Unallocated	9	9	0	(9)	Carry Forward for funding to 2012/13 to fund student post
Transportation Strategy	Cycling	5	5	2	(3)	
	Transportation Schemes & Management	91	67	61	(6)	
Public Transport	Concessionary Fares	10	10	5	(5)	
Car Parks	Car Park Policy	0	2	1	1	
Internal Services		11	7	26	19	
Management Units		2,240	2,151	1,896	(255)	Savings in Staff (£200k), training costs (£5)k and travel expenses (£16k)
Total for Planning		1,829	1,881	1,549	(334)	

		Original Budget	Updated Budget	Outturn	Outturn variation from updated	
		£000	£000	£000	£000	
ENVIRONMENT MANAGEMENT						
Drainage & Sewers	Internal Drainage Boards	361	361	372	11	Increase in Levies
	Watercourses	64	64	62	(2)	
Public Conveniences		20	20	14	(6)	
Environmental Health	Energy Efficiency	83	132	49	(83)	Delays to environmental projects: St Neots District Heating (£28k), Energy & Water (£25k), Environmental Strategy Projects (£22k)
Closed Churchyards		5	5	6	1	
Building Control	BC Promotion & Efficiency	(38)	(39)	(49)	(10)	BC income down £131k. Change in staff time between fee and non-fee earning work, thus requiring additional costs to be met from a contribution from reserves and the General Fund.
	BC Regs Applications	(492)	(499)	(373)	126	
Community Initiatives	Sustainable Communities	6	0	0	0	
Public Transport	Bus Shelters & Stations	101	102	76	(26)	Savings on Premises costs (£25k)
Highways Services	Street Naming	45	45	24	(21)	Reduction in the replacement programme
Car Parks	Assets	45	45	26	(19)	
Environmental Improvements		42	42	(2)	(44)	Reduced contribution to the Repairs and Maintenance Fund.
Management Unit		1,699	1,497	1,405	(92)	Savings from Staff (£58k); Printing, Stationery and Phones (£4k); Transport (£17k) and Training (£12k) costs
HDC Offices	Pathfinder House Site	743	734	600	(134)	Savings from Office Cleaning (£15k); Electricity (£32k);
	Eastfield House	231	231	211	(20)	Rates (£60) and Maintenance (£35k)
	Restaurant	38	38	50	12	Savings from Contract and Repairs
Internal Services	Pooled Care	19	19	17	(2)	
Total for Environment Management		2,972	2,797	2,488	(309)	
TOTAL DIRECT AND INDIRECT SERVICES		23,466	23,819	20,832	(2,987)	
Less recharges to non-revenue accounts		(851)	(820)	(728)	92	
COUNCIL TOTAL		22,615	22,999	20,104	(2,895)	

Service Variations 2011/12	Original Budget	Updated Budget	Outturn	Outturn variation from updated	
	£000	£000	£000	£000	
Environmental Services					
Refuse Collection	3,253	3,094	3,083	-11	
Recycling	533	475	251	-224	Lower gate fees
Drainage & Sewers	589	579	536	-43	
Public Conveniences	53	53	60	7	
Environmental Health	2,214	2,222	1,881	-341	Energy efficiency, food safety, health & safety
Street Cleaning & Litter	1,474	1,364	1,263	-101	Employees, vehicle maintenance
Other services	20	17	6	-5	
	8,136	7,804	7,086	-718	
Planning					
Development Control	1,193	1,214	1,494	280	Fee income not achieved
Building Control	195	159	229	70	
Planning Policy & Conservation	1,332	1,243	754	-489	Local development framework slipped to 2012/13
Markets	-44	-41	-49	-8	
Economic Development	-320	-262	-733	-471	Lower capital charges, supplies & services, reduced rent income
Planning Government Grants	9	9	0	-9	
	2,365	2,322	1,695	-627	
Community Services					
Countryside	575	492	426	-66	Increased income and reduced central recharges
Tourism	100	0	0	0	
Community Initiatives	1,019	963	823	-140	Increased income and reduced central recharges
Parks	1,825	1,638	1,509	-129	Increased income and reduced central recharges
Leisure Policy	391	388	353	-35	
Leisure Centres	2,856	2,668	2,936	268	Increased capital charges, reduced income. lower cost of staff and supplies & services,
Community Facilities	25	26	27	1	
	6,791	6,175	6,074	-101	
Community Safety	908	578	474	-104	Recharges, and supplies & services

Service Variations 2011/12	Original Budget £000	Updated Budget £000	Outturn £000	Outturn variation from updated £000	
Housing Services					
Housing Services	884	1,006	895	-111	Increased home improvement agency fee income
Private Housing Support	1,664	1,416	1,937	521	Capital charges
Homelessness	587	560	349	-211	Increased grant received, reduced supplies & services
Housing Benefits	1,380	1,281	1,059	-222	Impact of change in caseload
	4,515	4,263	4,240	-23	
Highways & Transportation					
Transportation Strategy	368	375	1,051	676	Increased capital charges, reduced central recharges
Public Transport	229	205	196	-9	
Car Parks	-608	-241	-266	-25	
Environmental Improvements	344	332	279	-53	
Street Naming	129	141	117	-24	
	462	812	1377	565	
Corporate Services					
Local Taxation & Benefits	1,272	1,235	1,122	-113	Reduced central recharges and increased grant
Corporate Management	1,490	1,395	1,378	-17	
Democratic Services	1,434	1,544	1,382	-162	Reduced central recharges, lower cost of members' allowances
Non Distributed Costs	218	279	342	63	Redundancy costs
Other Operating Expenditure	34	31	-8	-39	Recovery of costs
Legal & Democratic Services	612	484	404	-80	Reduced cost of elections and emergency planning
	5,060	4,968	4,620	-348	
Contingency	-90	352	0	-352	Increased saving from turnover of staff
Other Expenditure	-5,439	-4,182	-5,289	-1,107	Reversal of capital charges is higher; provision for repaying claims to Municipal Mutual Insurance
Investment Interest	-93	-93	-173	-80	Increased funds to invest
	-5,622	-3,923	-5,462	-1,539	
	22,615	22,999	20,104	-2,895	

AMOUNTS COLLECTED AND DEBTS WRITTEN OFF**Collected**

The total amount of payments received, less customer refunds and transfers to other debts:

	April to June 2012	Total
	£000	£000
Type of Debt		
Council Tax	25,061	25,061
NNDR	18,911	18,911
Sundry Debtors	1,449	1,449
Excess Charges	33	33

Amounts written off

Whilst the amounts have been written-off in this financial year, much of the original debt would have been raised in previous financial years.

	Up to £5k		Over £5k		TOTAL
	April to June 2012	Total	April to June 2012	Total	Total
	£000	£000	£000	£000	£000
Type of Debt					
Council Tax	33.8	33.8	0.0	0.00	33.8
NNDR	7.8	7.8	36.0	36.0	43.8
Sundry Debtors	37.7	37.7	6.6	6.6	44.3
Excess Charges	2.2	2.2	0.0	0.00	2.2

Authority to write off debts

The Head of Customer Services is authorised to write-off debts of up to £5,000, or more after consultation with the Executive Councillor for Finance, if she is satisfied that the debts are irrecoverable or cannot be recovered without incurring disproportionate costs. The Head of Financial Services deputises in her absence.